



U.S. ARMY

# ADPAAS EVAC Entitlements

## Service Members and Dependents

- SMs can evacuate to their safe haven of choice, however it is recommended that they only evacuate as far as necessary to avoid the natural disaster.

- Local per diem is authorized until termination of evacuation. (It is strongly recommended that SMs return within seven (7) days of the termination of evacuation)

- Day 1-30 Up to 100% local per diem rate. (50% under age 12)  
Day 31-180 up to 60% Local Per Diem. (Up to 30% under age 12)

### Example:

EVAC to Charlottesville, VA from Newport News, VA the max per diem rate is \$216 (per day): lodging: \$136, meal & incentives: \$80

- Travel to Safe Haven of choice (TDY mileage Rate) is for the Operator only not passengers

- Advance pay is authorized to a service member for up to two (2) month's base pay.

- Authorized to receive FSA at the rate of \$400 a month.

## Civilians and Dependents (NOT APPLICABLE TO CONUS CONTRACTORS)

- Travel to haven of choice is authorized with mileage.

- Authorized to receive special allowances for subsistence expenses under 5 CFR § 550.405(b) when he or she returns to the PDS to work.

- Per diem rate is based on choice of the dislocation/safe haven by using the "lodging plus per diem system".
  - Day 1-30 Up to 100% per diem rate. (50% under age 12; over 12 receives the same per diem as the civilian sponsor)
  - Day 31-180 up to 60% Local Per Diem. (Up to 30% under age 12; over 12 receives the same per diem as the civilian sponsor) All expenses will be reimbursed to Member.

### Example:

EVAC to Chantilly, VA from Newport News, VA max per diem for 30 days is \$288 (per day) : lodging: \$196, meal & incentives: \$92

- Employee authorized up to 30 days advanced pay (5 USC 5521-5524, 5 CFR part 550, subpart D)

- TQSE and miscellaneous expense allowance maybe authorized if the dependents, due to an evacuation, do an "earlier return" and end the tour. JTR, Chapter 5, PART F: PCS ALLOWANCES (CIVILIAN EMPLOYEES)



U.S. ARMY

# ADPAAS EVAC Post CDR MFR

REPLY TO  
ATTENTION OF:

DEPARTMENT OF THE ARMY  
CARL J. SHETLER UNITED STATES ARMY  
RESERVE CENTER  
2300 10TH STREET  
LAKE CHARLES, LA 70601-6648

AFRC-SLA-FLHB

25 August 2020

Carl J. Shetler U.S. Army Reserve Center, Lake Charles, LA

SUBJECT: Limited Evacuation Order for the Carl J. Shetler U.S. Army Reserve Center, Lake Charles, LA personnel and their dependents residing in areas affected by Hurricane Laura in the Louisiana Parishes of Cameron and Calcasieu

1. **SITUATION.** In response to Hurricane Laura and its landfall to Lake Charles and surrounding parishes of Louisiana this evacuation order is issued for individuals residing in areas affected by the path of the storm. Consistent with those orders, I have determined that the hurricane will present an imminent and continuing threat to the health, safety, and well-being of a significant percentage of employees and family members assigned to the Carl J. Shetler U.S. Army Reserve Center, and direct evacuation of all affected personnel.
2. **APPLICABILITY.** Effective immediately, all units assigned to the Carl J. Shetler U.S. Army Reserve Center personnel and their dependents who reside in areas subject to mandatory evacuation orders issued by the Commander, Carl J. Shetler U.S. Army Reserve Center, Lake Charles, LA for the Louisiana Parishes of Cameron and Calcasieu, are ordered to evacuate and proceed to Remote Safe Haven areas. Evacuation locations will be limited to no more than a 500 mile radius from Lake Charles, LA. Active duty military and Reservists on active duty orders residing in affected areas will be placed on Temporary Duty (TDY) status to ensure reimbursement of expenses incurred. Dependents who are required to move out of a disaster area will be placed on a DD Form 1610 (Request and Authorization for TDY Travel of DOD Personnel) to ensure proper identification and accountability of evacuations and entitlements disbursement. This order will remain in effect until rescinded, or until the maximum 180 days are reached. Units affected:
  - [UNIT NAME (S) AND LOCATION (S)]
3. **ACCOUNTABILITY.** All personnel shall remain clear of impacted areas until authorized to return by competent DoD civilian authorities and/or the Commander, Carl J. Shetler U.S. Army Reserve Center. All personnel should maintain situational awareness through local media and the National Weather Service website (<https://www.weather.gov/sjt/TexasSevereWeatherOutlooks>). Supervisors are directed to report daily accountability of all impacted personnel through their chain of command.
4. Point of contact for this memorandum is [approving authority] at [email] or [phone].

SIGNATURE BLOCK