



**DEPARTMENT OF THE ARMY**  
UNIT LETTERHEAD  
ADDRESS  
CITY, STATE ZIP CODE

Office Symbol (600-82a1)

27 November 2024

MEMORANDUM FOR Chief of Signal and Commandant (ATTN: ATSO-CD), U.S. Army  
Signal School, 417 22<sup>nd</sup> Street, Bldg. 21716, Fort Eisenhower, GA 30905-5719

SUBJECT: [Year] Distinguished Member of the Regiment Nomination

1. The undersign would like to nominate [Title/Rank First MI. Last Name, Service Abbreviation] Retired for consideration as a Distinguished Member of the Regiment for [Year]. [Title/Rank] (Ret) [First MI. Last Name] has served in the Signal Regiment [length of time and capacity].

2. The narrative nomination for [Title/Rank] (Ret) [First MI. Last Name] is attached.

3. Contact information follows:

a. Contact information for nominee [Title/Rank] (Ret) [First MI. Last Name]:

Email:

Phone: (XXX) XXX-XXXX

Address: [First MI. Last Name]

[Street Name]

[City, State Zip Code]

b. Contact information for nominator [Title/Rank First M. Last Name]:

Email:

Phone: (XXX) XXX-XXXX

Address: [First MI. Last Name]

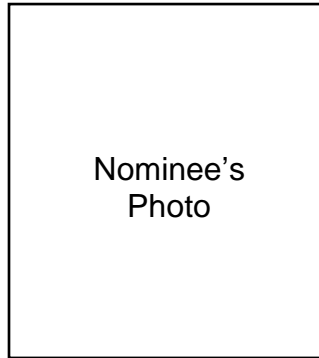
[Street Name]

[City, State Zip Code]

4. POC for this action is [Title/Rank First MI. Last Name] at [email] or [phone].

[Signature Block]

## NARRATIVE/JUSTIFICATION MEMORANDUM



Title/Rank First MI. Last Name, Service Abbreviation Retired, is a trailblazing leader and a beacon of excellence in the Signal Corps. His/Her remarkable career, spanning 25 years, has left an indelible mark on the Regiment. As a distinguished member of the Signal Corps, Title/Rank Last Name's selfless dedication, innovative spirit, and unwavering commitment to excellence have inspired generations of Signal Soldiers.

Title/Rank Last Name impact on the Signal Corps is multifaceted and far-reaching. His/Her visionary leadership and technical expertise have shaped the Regiment's doctrine, training, and operations. Some of his/her notable achievements include:

**Modernizing Signal Doctrine:** As the Chief of the Signal Center's Doctrine Division, Title/Rank Last Name spearheaded the development of the Signal Corps' capstone doctrine, Field Manual 6-02. His/Her efforts integrated emerging technologies, such as satellite communications and network-centric warfare, into the Regiment's operational framework.

**Pioneering Cybersecurity:** Title/ Rank Last Name was one of the first Signal officers to recognize the importance of cybersecurity in the digital age. She developed and implemented the Army's first cybersecurity training program, which has since become a model for the entire Department of Defense.

Advancing Signal Training: As the Commandant of the Signal Center's Officer Candidate School, Title/ Rank Last Name transformed the training program, incorporating cutting-edge technologies and emphasizing hands-on, practical experience. His/Her innovative approach significantly improved the readiness and proficiency of new Signal officers.

Title/Rank Last Name exceptional service and achievements have been recognized with numerous awards, including Legion of Merit (2 awards), Bronze Star Medal, Meritorious Service Medal (4 awards), Army Commendation Medal (2 awards), and Lifetime Membership to the Signal Corps Regimental Association.

Title/Rank (Ret) First Last Name is an extraordinary leader and a true icon in the Signal Corps. His/Her groundbreaking contributions, visionary leadership, and selfless dedication have elevated the Regiment to unprecedented heights. As a Distinguished Member of the Regiment, LTC Smith's legacy will continue to inspire and motivate Signal Soldiers for generations to come.

## **BIOGRAPHY – Rank/Title First MI. Last Name, Service Abbreviation Retired**

Title/Rank First MI. Last Name, Service Abbreviation Retired, began her 35 years of service to the Signal Regiment and the Army as a Second Lieutenant in September 1982. Her first assignments were as a Platoon Leader in the 25th Signal Battalion and as the Battalion Signal Officer for the 1/325th Infantry Battalion (ABN), 82d Airborne Division, Fort Liberty, NC.

After attending the Signal Officer Advance Course, she was the 1/31st Infantry Battalion (MECH), 2d Infantry Division Battalion Signal Officer, and then Company Commander in the 122d Signal Battalion in Korea. After Company Command, she was the Battalion Signal Officer in the 3/43 ADA Battalion, Fort Bliss, TX, and then the 3rd Ranger Battalion, Fort Benning, GA.

As a Major, Title/Tank (Ret) Last Name was the Battalion Operations Officer and Executive Officer in the 307th Signal Battalion, followed by an assignment to the Joint Staff J6. As a Lieutenant Colonel, she was the Battalion Commander for the 122d Signal Battalion, 2d Infantry Division. After promotion to Colonel, Title/Rank (Ret) Last Name served as the Brigade Commander for the U.S. Army Information Systems Engineering Command (ISEC) from 2003 to 2005 and then as the G6 for Army Central Command in Camp Arifjan, Kuwait.

After she retired from Army Active-Duty service, Title/Rank (Ret) Last Name rejoined the Signal Regiment in 2008 as a DA Civilian Regional Communications Information Officer in Korea. Her other DA Civilian assignments were as the NETCOM Deputy G5 and G35. Currently, Title/Rank (Ret) Last Name serves as NETCOM Deputy G3.

Nominee's High Resolution Digital 8x10 Photo

